



# Los Angeles City Planning Department

## Office of Historic Resources

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### PUBLIC NOTICE

#### SUNSET-SPAULDING HPOZ BOARD MEETING

#### Serving the Sunset Square and Spaulding Square HPOZs

##### Board Members

Amy Aquino - Chair ☐ Pres. ☐ Abs.  
Jonathan Cowan – Vice Chair ☐ Pres. ☐ Abs.  
Sarah Lann - Secretary ☐ Pres. ☐ Abs.  
Chris Bensinger – Member ☐ Pres. ☐ Abs.

Jeffrey Bissiri – Architect/Member ☐ Pres. ☐ Abs.  
Wendy Kneeder-Senior – Member ☐ Pres. ☐ Abs.  
Vacant

##### Meeting Information

**Date:** Thursday, June 11, 2020  
**Time:** 6:00 PM – 8:00 PM

**Place:** In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID19, the board meeting will be conducted remotely.

Join Zoom Webinar:  
<https://planning-lacity-org.zoom.us/j/95792428533>  
Password: 467554

Dial by your location:  
US: +1 669 900 9128 or +1 213 338 8477  
Webinar ID: 957 9242 8533

Instructions for access (Computer):  
Go to link above and enter password when prompted.  
or  
From the Zoom application, Join > Enter Webinar ID > Enter Password.

Instructions for access (Telephone):  
Dial one of the phone numbers listed above.  
Will be asked for a Webinar ID, enter "(Webinar ID listed above)", followed by "#" (pound sign).  
Will be asked to enter a participant ID, enter "#" (pound sign) to continue.  
Will then be joined into the webinar.

Meeting presentations will be available online here:  
[https://drive.google.com/drive/folders/1Wd\\_XQkgFGLlc2C0mONpDb-isAUFOwml?usp=sharing](https://drive.google.com/drive/folders/1Wd_XQkgFGLlc2C0mONpDb-isAUFOwml?usp=sharing)

If you'd like to be placed on the interested parties list for any item on the agenda, please email [Amanda.kainer@lacity.org](mailto:Amanda.kainer@lacity.org).

# AGENDA

1. **Call to Order** Roll Call
2. **Introduction** Purposes of the HPOZ, roles of the Board and City Staff, and Meeting Procedure
3. **Approval of Minutes** 2/27/2020
4. **Staff/Board Communication**

Department operations continue despite COVID-19  
Welcome Chris!

Staff Delegated Approvals:

  - 1315 Genesee, Spaulding Sq: ADM-2020-1795-CWC, 157 sf 1-story rear addition
  - 7407 Hawthorn, Sunset Sq: ADM-2020-1856-ADU: garage conversion w/addition for ADU
  - 1544 Sierra Bonita, Sunset Sq: ADM-2020-2125-CWC, exterior paint
  - 7755 Fountain, Spaulding Sq: ADM-2020-2175-CWC, new rear door
  - 1635 Vista, Sunset Sq: ADM-2020-2816-CWNC, sidewalk & apron replacement
  - 1315 Genesee, Spaulding Sq: ADM-2020-3011-CWC, new garage door
  - 1415 Ogden, Spaulding Sq: ADM-2020-3048-ADU, garage conversion for ADU
  - 1338 Genesee, Spaulding Sq: ADM-2020-3530-CWC, in-kind driveway replacement
5. **Public Comment** Public comment of non-agenda items for a maximum of 10 minutes
6. **Conforming Work**
  - A. **Contributing Elements** None
  - B. **Non-Contributing Elements** None
7. **Public Hearing Notice For the Following Items\***
  - A. **Certificates of Appropriateness** None
  - B. **Certificates of Compatibility** None
8. **Consultations**

**1) 1640 N. Genesee Avenue, Non-Contributor in Sunset Square**  
CCMP: New windows and doors to primary residence, accessory structure and garage; new 1,047 sf, 2nd-story addition and 133 sf, one-story rear porch to one-story single-family residence; alteration to primary residence chimney; 142 sf addition to accessory structure; exterior cladding of garage; and new pedestrian gates in front fence.  
*Representative: Katie Peterson, Tim Barber LTD. Architecture*  
☐ Recommend Filing, ☐ Recommend Denial,  
☐ Continued\_\_\_\_\_, ☐ No Action,  
☐ Ayes, ☐ Nays
9. **Other Board Business** Quorum check for 6/25/2020

## 10. Miscellaneous

The next scheduled meeting is **Thursday, June 25, 2020**. Cancellation may occur due to the lack of agenda items to review.

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\*Under provisions in Section 12.20.3 I (Notice and Public Hearing) of the Municipal Code, the owners and occupants of all properties abutting, across the street or alley from, or having a common corner with the subject property shall receive notice of the application for Certificate of Appropriateness at least ten (10) days prior to the date of the HPOZ Board meeting. Further, the applicant shall post the site in a conspicuous place ten (10) days prior to the date of the HPOZ Board meeting.

Under provisions of the Brown Act (Gov. Code Sec. 54959-54960), the HPOZ Board is a "legislative body" and must: (1) Conduct all quorum meetings in public; and (2) Seventy-two (72) hours before public meetings, post all agenda or issues considered for discussion. (The public notices are posted on the Internet at <http://planning.lacity.org>)

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing agendized here, or in written correspondence on the matters delivered to this agency at or prior to the public hearing.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate. The meeting facility and its parking are wheelchair accessible. Sign language interpreters, assistive listening devices, language translators, or other auxiliary aids and/or other services may be provided upon request. To ensure availability of services, please make your request not later than three working days (72 hours) prior to the meeting by calling the staff person referenced in this notice.

Materials submitted for any above-referenced cases are available for public review at the Department of City Planning, for more information contact the planner.

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### Contact Information:

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Code Enforcement  
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(Single Family Dwellings or  
Commercial Buildings)  
(213) 252-3070 or 311

Housing Department  
(Multi-family Dwellings)  
(866) 57-7368

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