



Los Angeles City Planning Department

200 North Spring Street, Los Angeles, CA 90012

CENTRAL AREA PLANNING COMMISSION JURISDICTION Hollywoodland Specific Plan Design Review Board

SPECIAL PUBLIC HEARING NOTICE AND AGENDA

Board Members: Jannine McDonald, Board Chair
Tara Stephenson-Fong, Board Vice Chair
James Van Dusen, Boardmember
Chris White, Boardmember
Nancy Girten, Boardmember
Nefer Fernandez, Boardmember
Donna Williams, Boardmember

DATE: Thursday, March 19, 2026
TIME: 6:30 PM
PLACE: HOLLYWOOD DISTRICT OFFICE
6501 Fountain Ave.
Los Angeles, CA 90028

IF YOU WISH TO PARTICIPATE IN THE MEETING AND OFFER PUBLIC COMMENT, PLEASE READ THE FOLLOWING INSTRUCTIONS.

Members of the public who wish to **listen to the meeting** are advised to call +1 (213) 338-8477 and use Meeting ID No. 870 5033 8595 and then press #. Press # again when prompted for participant ID.

To provide **public comment** during the hearing, staff will direct members of the public to dial *9 when public testimony has begun for that specific agenda item. The ability to provide public comment remotely, an optional participation feature, may be subject to technical issues. Should technical difficulties occur or persist, the in person-meeting shall continue to be conducted.

The meeting can also be attended **online via Zoom** by visiting the following link: <https://planning-lacity-org.zoom.us/j/87050338595> and using the Meeting ID # 870 5033 8595 and Passcode: 290416

If you would like to receive a notification when the determination letter is issued for a specific project, please click on the following link below to fill out the required form: [Interested-Parties](#) or email staff

To view applicant presentations and submittal materials, please click on the link below: <https://tinyurl.com/y96mgn6e>.

If you are unable to download or access any of these documents, please email planning staff at: Planning.HollywoodlandSP@lacity.org

POLICY FOR PUBLIC HEARINGS

To ensure that the Board has ample opportunity to review written materials, all concerned parties who wish to submit written materials on agenda items should email them to the Planning Department, at Planning.HollywoodlandSP@lacity.org, as far in advance of the meeting date as possible.

ITEMS

1. Call to Order
 - i. **Welcome to new DRB Members – Nefer Fernandez and Donna Williams!**
2. Review of Agenda (Note: Agenda items may be heard out of the order listed.)
3. Board/Staff Communications
4. Board Elections – Board Chair and Board Vice Chair
5. Public Hearing: **Optional Preliminary Design Review – None**
6. Public Hearing: **Design Review of Final Applications**
 - i. **APCC-2021-7874-SPE-ZAA-ZAD-SPP-DRB, 6023 West Rodgerton Drive, Los Angeles 90068; APN: 5583-002-004**

The Project consists of the construction of a new, three-story single-family dwelling consisting of two levels of habitable space and a partially subterranean attached garage, with a total floor area of 3,736 square-feet and a Residential Floor Area of 3,089 square-feet, on a 12,066 square foot lot. The single-family dwelling will have an overall height of approximately 43' feet. Five (5) parking spaces will be provided, two within the attached garage and three within the driveway. Three retaining walls are proposed, with a maximum height of 10 feet. The project proposes the following approximate grading quantities: 1,450 cubic yards of cut, 570 cubic yards of fill, and 980 cubic yards of export in total. There are no protected trees or shrubs on site, and no trees in the right-of-way. The project does not propose the removal of any trees.

Related Environmental: ENV-2021-7875-EAF

Applicant: Sarkis Mkhitarian

Representative: Jeff Allen, Pacific Crest Consultants

7. General Public Comment Period (Not related to items on the Agenda)
8. Adjourn – Next scheduled meeting is to be determined (Pending submission of new cases)

******NOTICE TO PAID REPRESENTATIVES******

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at <https://ethics.lacity.org/lobbying>. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

GENERAL INFORMATION

Department of City Planning – Mailing Address

200 North Spring, Room 621, Los Angeles, CA 90012

Internet: <http://planning.lacity.org/>

For additional information, contact staff: yasmin.diaz@lacity.org

Puede obtener información en Español acerca de esta junta llamando al (213) 978-1300

OPEN MEETINGS - The DRB shall provide an opportunity in open meetings for the public to address items of interest to the public that are within the subject matter jurisdiction of the DRB. Individual testimony within the public comment period shall be limited to three (3) minutes per person and up to ten (10) minutes per subject. However, the DRB chairperson has the discretion to modify the time allotted on each subject, to each speaker and the number of speakers per subject. Items may be called in any order at the discretion of the DRB chairperson.

Under the provisions of the Brown Act (Gov. Code Sec. 54959-54960), the Design Review Board is a "legislative body" and must: 1. Conduct all quorum meetings in public; and 2. Post all agenda items or issues considered for discussion seventy-two (72) hours before public meetings. Public notices are posted at the Offices of the Planning Department and the Planning Department Website. Click on <https://planning.lacity.org/about/commissions-boards-hearings#boards>.

FILE REVIEW - The complete file is available for public inspection by appointment only. Please call (818) 374-9908 or yasmin.diaz@lacity.org, at least three (3) days in advance to assure that the files will be available. **Files are not available for review the day of the hearing.**

TESTIMONY AND CORRESPONDENCE - Your attendance is optional; oral testimony can only be given at the public hearing and may be limited due to time constraints. Written testimony or evidentiary documentation may be submitted prior to, or at the hearing. Any materials submitted to the Department become City property and will not be returned. This includes any correspondence or exhibits used as part of your testimony.

PERSONS WISHING TO PROVIDE PUBLIC COMMENT: When the Agenda item you wish to speak on comes up, please press *9 to 'raise your hand'. Following the item presentation, Board staff will unmute those wishing to provide public comment and those who have 'raised their hand'. When called upon, you can begin to provide public comment for your allotted time. Staff will track your allotted time and give you a warning before the end of your allotted time, subsequently re-muting your line when your allotted time has concluded. Should there be any questions from the Board or Planning staff requiring your response, you will again be unmuted.

REQUIREMENTS FOR SUBMISSION OF MATERIALS – To ensure that the Design Review Board has ample opportunity to review written materials, members of the public who wish to submit written materials on agendized items should comply with the following:

Requirements for Submission of Materials for Members of the Public. Written materials may be submitted prior to the hearing via email to yasmin.diaz@lacity.org. Submissions on the day of the public hearing may not be more than two (2) written pages, including exhibits, and must include the case and agenda item number on the cover or first page of the attachment. Photographs do not count toward the page limitation. The submission must be provided to Planning staff prior to the start of the hearing.

Non-Complying Submissions. Submissions that do not comply with these rules will be stamped "File Copy. Non-complying Submission." Noncomplying submissions will be placed into the official case file, but they will not be delivered to or considered by the Board and will not be included in the official administrative record for the item at issue.

EXHAUSTION OF ADMINISTRATIVE REMEDIES AND JUDICIAL REVIEW - If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing agendized here, or in written correspondence on these matters delivered to this agency at or prior to the public hearing. If you seek judicial review of any decision of the City pursuant to California Code of Civil Procedure Section 1094.5, the petition for writ of mandate pursuant to

that section must be filed no later than the 90th day following the date on which the City's decision became final pursuant to California Code of Civil Procedure Section 1094.6. There may be other time limits which also affect your ability to seek judicial review.

Accommodations - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability. To request a reasonable accommodation, such as translation or interpretation, please email and/or call the assigned planner or email per.planning@lacity.org a minimum of 3 days (72 hours) prior to the public hearing. Be sure to identify the language you need English to be translated into and indicate if the request is for oral interpretation or written translation services. If translation of a written document is requested, please include the document to be translated as an attachment to your email.

Acomodos - Como entidad cubierta bajo el Título II de la Ley sobre Estadounidenses con Discapacidades, la Ciudad de Los Ángeles no discrimina por razones de discapacidad. Para solicitar un acomodo razonable, como la traducción e interpretación entre el inglés y otros idiomas, favor de enviar un correo electrónico o llamar al personal asignado con un mínimo de 3 días (72 horas) antes de la audiencia pública o, como alternativa, enviar un correo electrónico a per.planning@lacity.org usando el mismo plazo. Asegúrese de identificar el idioma al que necesita que se traduzca el inglés e indique si la solicitud es para servicios de traducción oral o escrita. Si se solicita la traducción de un documento escrito, incluya el documento que se traducirá, como un archivo adjunto a su correo electrónico.

Telecommunication Relay Services -

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user.

What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to- Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service. Please visit this site for detailed descriptions, <https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service..." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website.

**DEPARTMENT OF
CITY PLANNING**

COMMISSION OFFICE
(213) 978-1300

CITY PLANNING COMMISSION

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DRB Meeting Code of Conduct

1. All members of the board, staff, and the community will limit discussion to agendaized matters, except for designated public comment period for non-agendaized issues.
2. All members of the board, staff, and the community will treat each other with respect and courtesy.
3. Indecent or vulgar language is always inappropriate and may be grounds for cancelling and disbanding a meeting.
4. All members of the board, staff and the community will wait for a speaking member of the public or of the Board to complete their thought before speaking, except as needed in order to maintain a professionally run meeting.
5. Board members, staff, and members of the public shall respect all speakers regardless of whether or not he/she agrees with the speaker.
6. No Board member, staff, or member of the public will discriminate, denigrate, or disparage, directly or indirectly, on the ground of age, gender, race, religion, national origin, disability, sexuality, marital status, pregnancy or any other grounds covered by equal opportunity or anti-discrimination legislation.
7. The DRB Board values the diversity of its members and stakeholders in the community.
8. Board members and members of the public shall respect the role of professional planning staff.