

APPLICATIONS

USE SPECIFICATION Chapter 1A Zoning



PURPOSE

This form applies to properties subject to zoning established in Chapter 1A of the Los Angeles Municipal Code (LAMC). For more information on a property's applied zoning, visit zimas.lacity.org

This form is to be used when an applicant submits a permit application to the Los Angeles Department of Building and Safety (LADBS) or an administrative or discretionary application to the Los Angeles Department of City Planning (DCP) for a use of land that is **not listed** in the [Specified Use List](#) maintained by the Office of Zoning Administration (OZA). This form can be submitted as a general inquiry unrelated to another application, proactively as an attachment with another application to LADBS or DCP, or may be requested by staff subsequent to application filing.

PROJECT INFORMATION

Project Address and Zoning (Optional)

Please provide the address and zoning of the property where the proposed use will be located. This will help us determine if the proposed use is allowed at that location.

Application No. (If applicable)

If you have already submitted a permit and/or planning application, please provide the application number(s).

CONTACT INFORMATION

Applicant Name: _____

Company/Organization: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ E-mail: _____

Representative/Agent Name: _____

Company/Organization: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone: _____ **E-mail:** _____

USE INFORMATION

Proposed Specified Use

Please provide a specific description of the proposed use. For example, instead of "retail store," please specify the type of retail store, such as "clothing store," "hardware store," or "grocery store."

Proposed Codified Use

Please refer to the Use List and provide the codified use that you believe best fits your proposed specified use. If you are unsure which codified use to select, please provide a brief explanation and we will be happy to assist you.

Description of Activities

Please provide a detailed description of the activities that will take place at the proposed use. This will help us to properly classify the use and determine the appropriate development standards.

Purpose of Use

Please provide a brief description of the purpose of the proposed use. This will help us to understand the overall goal of the business or activity.

Explain why it does not fit under any existing specified uses.

If your proposed specified use is not listed on the Use List, please explain why it does not fit under any existing specified uses. This will help us determine if a new specified use should be created.

Hours of Operation

Please indicate the hours of operation for the proposed use. This will help us determine the potential impacts of the use on the surrounding area.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open							
Closed							

Notes:

Employees

Please indicate the minimum and maximum number of employees that will be working at the proposed use. This will help us determine the potential impacts on the surrounding area.

Minimum/Maximum	/
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Standard Industrial Classification (SIC) Code

Please provide the [SIC Code](#) for the proposed use. This will help us to identify the industry sector of the proposed use. Provide more than one if applicable.

SIC Code	Industry Title

Anticipated Parking Demand

Please provide an estimate of the anticipated parking demand for the proposed use. This will help us determine if there is adequate parking available on-site or if additional parking will be required.

Is the proposed use temporary?

Please indicate whether the proposed use is temporary. If it is temporary, please specify the duration of the temporary use.

Yes

No

APPLICANT AFFIDAVIT

I certify that the following statements are true:

- I have reviewed the Specified Use List and confirmed that the proposed use is not listed.
- I have provided a detailed description of the activities associated with the proposed use.
- I have attached a floor plan or site plan for the proposed use.

Applicant Signature: _____ **Date:** _____

Note: This form is to be used when an applicant is proposing a use that is not listed on the Specified Use List. If the proposed use is listed, please provide the corresponding codified use on the main application.