



PARKING AND ACCESS CHECKLIST  
Cornfield Arroyo Seco Specific Plan

Note

This checklist is an attachment to the Cornfield Arroyo Seco Specific Plan (CASP) Administrative Review Form ([CP13-3507](#)).

Related Code Sections

Chapter 1.2 C.2 of the [CASP](#) authorizes administrative review for projects in compliance with the Specific Plan; Ordinance 182,617 established the [CASP](#). Procedures for Administrative Review are governed by LAMC Section 13B.3.1. of Chapter 1A. Refer to the sections in Chapter 2.5 – Parking and Access of the CASP referenced below when completing this checklist.

Drawing Sheet

Administrative Use Only

Section B – Parking Regulations

1. Indicate the drawing sheet that shows the location, number, and percentage, relative to the overall parking quantity, of vehicle charging stations; the location, number and ratio, relative to the number of residential units and/or non-residential square feet, of stalls designated for scooters, mopeds, and motorcycles; and the location(s), size and design layout of signage that will indicate the location of vehicle charging stations, any shared vehicle parking spaces, and scooter, moped, and motorcycle stalls.
  
2. If a project elects to provide space(s) for a shared vehicle, indicate the drawing sheet that shows the location of such spaces.
  
3. **Bicycle Parking**  
Indicate the drawing sheet that identifies both short- and long-term bicycle parking as required per LAMC Sections 12.21 A 16(a)(1-3) of Chapter 1.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Drawing Sheet

Administrative Use Only

**4. Unbundled Parking**

If a project includes vehicle parking, record Covenant Agreement ([CP-6770](#)) with Chapter 2.5, Section B.4 of the CASP as an Exhibit<sup>1</sup>, and submit to the Project Planner.

**Section C – Parking Design Requirements**

**1. Bicycle Parking Design**

Indicate the drawing sheet that demonstrates how the bicycle parking has complied with LAMC Sections 12.21 A.16(d) and (e) of Chapter 1.

**2. Parking Structure Design**

Indicate the drawing sheet that shows:

a. The design and materials of the parking structure’s external skin.

b. How any ground level parking is screened with either active uses and/or a low screen.

c. How elevators and stairs are highlighted architecturally for visibility.

d. How any parking levels above the ground floor are screened to block parked automobiles from public view.

For parking structures within 200 feet of any residential use: the elevation and materials on parking structure façade; specifications for textured floor surfaces; the location of exhaust vents; and the location and specifications of garage lighting.

**3. Parking Lot Design**

Indicate the drawing sheet that includes a site and/or landscape plan showing:

a. The location, capacity, and traffic design of the surface parking lot that complies with Chapter 2.5, Section C.3 a-c of the CASP.

<sup>1</sup> Prior to recordation, submit the completed, signed, and notarized Covenant and Agreement Form, any Exhibits, and/or document(s) to be recorded, to the Project Planner for approval and signature. All Exhibits must be labeled accordingly.



Drawing Sheet

Administrative Use Only

b. For loading areas and off-street parking facilities containing three or more spaces and not located in a structure: the location, dimensions, and design of screening.

\_\_\_\_\_

c. The design strategies employed to meet shade requirements.

\_\_\_\_\_

d. For on grade, open parking facilities that contain five or more parking spaces: the location, dimensions, and percentage of planting areas relative to the surface parking lot; the quantity and species of trees; the location and design of protective tree barriers; and the location and design of pedestrian paths.

\_\_\_\_\_

**4. Parking Signage**

Indicate the drawing sheet that shows the location of signage that helps visitors locate parking.

\_\_\_\_\_

**Section D – Vehicular Access**

Indicate which drawing sheet includes a site plan in compliance with Chapter 2.5, Section D of the CASP that shows:

1. The location, dimension of, and distance between all existing and proposed curb cuts; and the name, location, and designation of all abutting streets.

\_\_\_\_\_

2. For any vehicular exit that is located within five feet of a sidewalk area, paseo, or trail: the location and specification of a visual and audible alarm.

\_\_\_\_\_

**Section E – Drop-Off Zones**

If drop-off zones are provided, indicate the drawing sheet that shows their location(s).

\_\_\_\_\_