

# REFERRAL FORM



## AB 168 NOTICE OF INTENT FOR SB 35 PROJECTS

This Notice of Intent (NOI) Form serves to implement Assembly Bill (AB) 168 (2020) as it relates to Tribal Scoping Consultations for projects seeking review through the Senate Bill (SB) 35 (2017) Streamlined Ministerial Approval Process.

AB 168 creates a process for tribal consultation for housing development projects seeking review under the SB 35 Streamlined Ministerial Approval Process. Additional information can be found in the Governor's Office of Planning and Research AB 168 Technical Advisory dated November 2020.

This AB 168 NOI for SB 35 projects shall be completed by the applicant and accompanied by the required documentation listed on page 5 (Section E). The AB 168 Notice of Intent shall be submitted to the Los Angeles City Planning (LACP), Housing Services Unit (HSU) after the Affordable Housing ([CP-4043](#)), Transit Oriented Communities (TOC) ([CP-4050](#)), or Qualified Permanent Supportive Housing (QPSH) ([CP-4053](#)) Referral Form have been initiated by HSU Staff.

### THIS SECTION TO BE COMPLETED BY HSU PLANNING STAFF ONLY

Case Number: PAR<sup>1</sup>- \_\_\_\_\_

Date NOI Submitted<sup>2</sup>: \_\_\_\_\_

Date NOI Transmitted to Geographic Project Planner: \_\_\_\_\_

Assigned Geographic Project Planner: \_\_\_\_\_

Planning Staff Name and Title: \_\_\_\_\_

Planning Staff Signature: \_\_\_\_\_

#### NOTES:

<sup>1</sup> The case number used here should correspond with the case number used on the applicable Affordable Housing, TOC, or QPSH Referral Forms.

<sup>2</sup> To be completed by HSU Staff. Within 30 days of receiving the developer's NOI, LACP shall provide formal notice to the Native American Heritage Commission Tribal Consultation List for Los Angeles.

Missing, incomplete or inconsistent information will delay the submittal date.  
All terms in this document are applicable to the singular as well as the plural forms of such terms.

## THIS SECTION TO BE COMPLETED BY THE APPLICANT

### A. SITE INFORMATION

#### PROJECT LOCATION

Street Address<sup>3</sup>: \_\_\_\_\_

Legal Description<sup>4</sup> (Lot, Block, Tract): \_\_\_\_\_

Assessor Parcel Number(s): \_\_\_\_\_ Site Area (sf): \_\_\_\_\_

#### EXISTING USE(S)

Describe in detail the existing uses on the project site, including any major physical alterations or soil disturbance that may have previously occurred.

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### B. PROPOSED PROJECT

#### PROPOSED USE(S)

Describe in detail the characteristics, scope and/or operation of the proposed project. Include affordable housing program(s) to be utilized, number of residential units, including number of affordable units, residential and commercial floor area, auto and bicycle parking, and other relevant information.

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#### PROPOSED GRADING

Identify total quantity of soil import/export and depth of excavation proposed as part of the project.

Amount of Grading (cubic yards): \_\_\_\_\_

Depth of Excavation (feet): \_\_\_\_\_

<sup>3</sup> Include the entire range of the street address(es) for the project site.

<sup>4</sup> Legal Description must include all contiguously owned properties (even if they are not a part of the proposed project site).

## SUBDIVISION

Will the proposed project include a request for an approval pursuant to the Subdivision Map Act, including a Vesting or Tentative Tract Map, Preliminary Parcel Map, Condominium Map, Lot Line Adjustment, or Certificate of Compliance?

YES  NO

## ADDITIONAL INFORMATION

Does the project propose any point sources of air or water pollutants?<sup>5</sup>

YES  NO

If "YES", please describe: \_\_\_\_\_

## C. EXISTING SITE CONDITIONS

1. Is the project site located wholly or partially within a:

a. Very High Fire Hazard Severity Zone (VHFHSZ)?

YES  NO

b. Wetlands, as defined in United States Fish and Wildlife (USFW) Service Manual, Part 660 FW 2 (June 21, 1993)?

YES  NO

c. Special flood hazard area subject to inundation by the one percent annual chance flood (100-year flood) as determined by the Federal Emergency Management Agency (FEMA) in any official maps published by FEMA?

YES  NO

d. Delineated earthquake fault zone as determined by the State Geologist in any official maps published by the State Geologist?

YES  NO

e. Hazardous waste site that is listed pursuant to Section 65962.5 or a hazardous waste site designated by the Department of Toxic Substances Control (DTSC) pursuant to Section 25356 of the Health and Safety Code?<sup>6</sup>

YES  NO

If "YES", please describe: \_\_\_\_\_

3. Does the project site contain a designated or historic and/or cultural resource?<sup>7</sup>

YES  NO

If "YES", please describe: \_\_\_\_\_

<sup>5</sup> A project that proposes point sources of air or water pollutants may trigger review and permitting by, but not limited to, the South Coast Air Quality Management District, the Los Angeles Regional Water Quality Control Board, or the Los Angeles Bureau of Sanitation.

<sup>6</sup> The development shall not be located on a legal parcel that is a hazardous waste site except for sites the DTSC has cleared for residential use or residential mixed use.

<sup>7</sup> Information regarding historic resources that have been identified by the City or another public agency can be found in SurveyLA, HistoricPlacesLA, or ZIMAS.

4. Does the project site contain any species of special concern such as special status flora or fauna, protected trees, or wildlife?<sup>8</sup>  YES  NO

If "YES", please describe and/or depict on the site plan: \_\_\_\_\_

5. Does the project site contain any recorded easement, such as easements for conservation, storm drains, water lines, and other public rights-of-way?  YES  NO

If "YES", please describe and/or depict on the site plan: \_\_\_\_\_

6. Does the project site contain a stream or other resource that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the California Fish and Wildlife Code, including creeks and wetlands?  YES  NO

If "YES", please describe and/or depict on the site plan: \_\_\_\_\_

## D. COASTAL

1. Is the project site located wholly or partially within the Coastal Zone, as defined in Division 20 (commencing with Section 30000) of the Public Resources Code (PRC)? If "NO", skip to Section E.  YES  NO
2. Does the project site contain a/an:
- a. Environmentally Sensitive Habitat Area (ESHAs), as defined in Section 30240 or the California PRC?<sup>9</sup>  YES  NO
  - b. Tsunami run-up zone?  YES  NO
  - c. Area used for public access to or along the coast?  YES  NO

## E. ADDITIONAL REQUIRED MATERIALS

1. **Plot/Site Plan.** A legible Plot Plan or Site Plan drawn to scale is required. Refer to the Plot Plan Instructions ([CP-7752](#)) for additional guidance. In addition to the requirements listed in the Instructions, please include the following:
- **Special Status Flora or Fauna.** Identify any special status flora or fauna identified in a Specific Plan or Overlay.

<sup>8</sup> An Arborist Report or a Biological Survey and Impact Assessment may be required following the filing of an application requesting approval of a discretionary action if the project site is on or adjacent to open space or previously undisturbed land, to demonstrate whether the site provides habitat for any special status flora or fauna, including those identified in a Specific Plan or Overlay.

<sup>9</sup> ESHAs are mapped areas in the certified Venice Land Use Plan and the San Pedro Coastal Land Use Plan.

- **Watercourses, Storm Drains, Creeks Streams, Wetlands.** Identify any as defined in the USFW Service Manual, Part 660 FW 2 (June 21, 1993) or as defined in subdivision (b) of Section 13577 of Title 14 of the CCR, or other resources that may be subject to a streambed alteration agreement pursuant to Chapter 6 (commencing with Section 1600) of Division 2 of the USFW Code.
2. **Elevations.** Elevations are required showing the design, color, material (including textures and patterns), massing, and height of each building that is to be occupied. Refer to the Elevation Instructions ([CP-7817](#)) for additional guidance.
  3. **Aerial Photograph.** Provide an aerial view showing existing site conditions of environmental site features that would be subject to regulations by a public agency, including creeks and wetlands.
  4. **Sections.** Sections are required for projects located on multiple levels or subterranean floors (e.g., basements, subterranean parking, etc.) showing depth (linear feet) and amount (cubic yards) of proposed cut, fill, import, and export related to grading, excavation or earthwork.
  5. **Related Documents.** Please provide a copy of and reference number for any of the applicable form documents below, if known.
    - a. Affordable Housing, TOC, or QPSH Referral Forms: \_\_\_\_\_
    - b. Any recorded covenants, affidavits or easements on this property: \_\_\_\_\_

## F. PROJECT TEAM INFORMATION (COMPLETE ALL APPLICABLE FIELDS)

**Applicant<sup>10</sup> Name:** \_\_\_\_\_

**Company/Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Unit/Space Number:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Are you in escrow to purchase the subject property?**  YES  NO

**Agent/Representative Name:** \_\_\_\_\_

**Company/Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Unit/Space Number:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Primary Contact for Project Information (select only one)**  Applicant  Agent/Representative

<sup>10</sup> An applicant is a person with a lasting interest in the completed project such as the property owner or a lessee/user of a project. An applicant is not someone filing the case on behalf of a client (i.e. usually not the agent/representative).

## AB 168 TRIBAL SCOPING CONSULTATION MILESTONES LOG

This log is intended to be used by LACP Staff to track milestones related to the Tribal Scoping Consultation process provided by AB 168 (2020) for the specified project seeking review through the SB 35 (2017) Streamlined Ministerial Approval Process. Any modifications to the content(s) of this log by anyone other than the LACP Staff is prohibited.

### PLANNING STAFF USE ONLY (GEOGRAPHIC UNIT)

<b>Case Number</b> PAR-	<b>Agreement met regarding impact to Tribal Cultural Resources?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>Planning Staff Name and Title</b>	<b>Planning Staff Signature</b>

**Notes:**

**Continued on Next Page**

## PLANNING STAFF USE ONLY (GEOGRAPHIC UNIT)

MILESTONE	DATE DUE	DATE COMPLETE	NOTES
NOI Submitted to LACP HSU	<b>N/A</b>		
Notice/Invitation Submitted to NAHC Tribal Consultation List for Los Angeles	Within 30 Days of NOI Submittal:		
Tribe Acceptance of Consultation Date	Within 30 Days from Receipt of Notice/Invitation:		Name(s) of Tribe(s) accepting consultation:
Tribal Scoping Consultation	Within 30 Days of Receipt of Response from Tribes:		
Consultation Concluded	<b>N/A</b>		

Summary of Tribal Scoping Consultation: