

Home-Sharing Declaration of Zero Bookings

(Home-Sharing Ordinance, Los Angeles Municipal Code § 12.22 A.32 and § 5C.3.2)



In accordance with the Home-Sharing regulations (Los Angeles Municipal Code § 12.22.A.32(e)(2) and § 5C.3.2.H.2, Hosts shall retain copies of all records regarding each short-term rental stay for a minimum period of three years. To satisfy this requirement, the Host must complete this Home-Sharing Records Worksheet issued by City Planning for each short-term rental listing advertising their registered Home-Sharing unit. Please carefully review the information and instructions provided below before completing the Home-Sharing Records Worksheet.

More information on the Home-Sharing program, including the Home-Sharing Ordinance and Administrative Guidelines, can be found on [City Planning's website](#).

Instructions

Hosts must submit their Home-Sharing Records Worksheet(s) as part of their application to renew an existing Regular or Extended Home-Sharing registration. The Home-Sharing Records Worksheet must show the short-term rental activity for each short-term rental listing advertising the registered Home-Sharing unit during the current 12-month registration period (as shown on the Host's Home-Sharing registration certificate).

If a Host claims they had zero bookings through one of the short-term rental listing sites advertising their property, they must complete the Declaration of Zero Bookings form for any listing with no booking activity during the prior registration period.

In addition to the completion of this worksheet, a Host must also provide evidence of zero bookings by uploading screenshots of their booking records/booking calendar from the platform dashboard(s) or support correspondence from the hosting platform that confirms the property, listing URL, registration period, and number of nights booked to their application.

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Host Must Complete This Section

Host Information

Name _____

Registration Number _____

Registration Start Date _____ Registration End Date _____

Home-Sharing Property Information (for the dwelling unit where Home-Sharing has occurred)

Registered Address _____

Listing Information

Listing URL/Link _____

Host Acknowledgements for Declaration of Zero Bookings

(Initial) I acknowledge that the provided information above is true and accurate.

(Initial) I acknowledge that I have not had any short-term rental bookings at the provided listing URL/link during my previous registration year.

(Initial) I will provide additional evidence to my application to support my claim of zero bookings for the listing provided (if requested). The evidence provided will be true and accurate.

By my signature below, I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this document are true and correct, with full knowledge that all statements made in this document are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of license or permit.

Signature: _____ Date: _____