ADMINISTRATIVE REVIEW



WEST ADAMS – BALDWIN HILLS – LEIMERT CPIO La Brea Farmdale TOD Subarea and Appendices Checklist

Related Code Sections

Los Angeles Municipal Code (LAMC) Section 13.14 G (Administrative Review) of Chapter 1 authorizes ministerial review for projects in compliance with Community Plan Implementation Overlays (CPIOs). Ordinance No. 184,794 established the West Adams-Baldwin Hills-Leimert CPIO. Refer to Chapter IV and Appendices A – B referenced below when completing this checklist. Procedures for Administrative Review are governed by LAMC Section 13B.3.1. of Chapter 1A.

Filing Instructions

This checklist is a supplemental form required for projects that fall within the West Adams CPIO. Plan Sheet references are to be completed by the **applicant** in accordance with plans submitted for review. To submit this form for review by Project Planning Staff assigned to the Geographic Planning area, complete and upload this form to the <u>Online Application System (OAS)</u> portal.

This La Brea/Farmdale TOD Subarea Checklist includes the following CPIO Sections:

- La Brea/Farmdale TOD Subarea (Chapter IV), page 2
- Streetscape, Mobility and Open Space Provisions (Appendix A), page 14
- Environmental Standards (Appendix B), page 16

1. APPLICANT INFORMATION

Applicant Name		-
Address	Unit/Space Number	_
City	State Zip	
Telephone	E-mail	

6.C.6. (p. 13))	
Evaluation Question	Answer by APPLICANT
A. Does the Project involve an Eligible Historic Resource or Designated Historic	☐ Yes

2. ELIGIBLE HISTORIC RESOURCE EVALUATION (CPIO Subsection 6.C.5. (p. 12); Subsection

E	valuation Question	Answer by APPLICANT
A.	Does the Project involve an Eligible Historic Resource or Designated Historic Resource as defined by the West Adams-Baldwin Hills-Leimert CPIO (CPIO, p. 8)?	☐ Yes ☐ No ☐ N/A
B.	Does the Project involve the demolition of an Eligible Historic Resource or Designated Historic Resource?	☐ Yes ☐ No ☐ N/A

CPIO La Brea Farmdale TOD Subarea Standards Checklist

	See Plan Sheet	Administrative Use Only		
CPIO STANDARD	(Completed by Applicant)	Standard Met?	Staff Comments	
IV.1. Land Use Regulations				
A. Any new use or Change of Use shall be subject to the use regulations set forth in Table IV-1 (See Table IV-1 La Brea/Farmdale TOD Subarea Use Regulations, which is also available in the CPIO, p. 44).		□ Yes □ No □ N/A		
B. Uses made non-conforming by this CPIO shall comply with LAMC Section 12.23 of Chapter 1.		☐ Yes ☐ No ☐ N/A		
IV.2. Development Standards A. Building Height				
1. Overall height:		☐ Yes ☐ No ☐ N/A		

To be completed by the applicant and subsequently verified by Project Planners during review.

See Plan Sheet **Administrative Use Only** CPIO STANDARD (Completed by Standard Staff Applicant) Met? Comments Height 45 feet 55 feet E Α 65 feet RODEO ROAD D Figure IV-2 (CPIO, p. 48) Check the Parcel Group that applies to the Project: □ A □ B □ C □ D □ E In Parcel Groups B, C, and E, the maximum building height is 45 feet. In Parcel Groups A and D, the maximum building height is 55 feet except as provided below. In any portion of Parcel Group A that abuts the La Brea Expo Station and Rancho Cienega Park, the maximum building height is 65 feet. Architectural Features may exceed the maximum building height by up to 20%. Individual stories may not exceed 14 feet in height from finished floor to finished ceiling, except the ground floor, which shall have a maximum finished floor to finished ceiling height of 25 feet. The ground floor shall have a minimum finished floor to finished ceiling height of 11 feet. Parapet walls and guard rails utilized to enclose roof uses, such as terraces, gardens, or green roofs, shall be permitted to exceed the maximum allowable building height by up

	See Plan Sheet	Administrative Use Only		
CPIO STANDARD	(Completed by Applicant)	Standard Met?	Staff Comments	
to 42 inches or as required by the Building Code. Guard rails shall not be located within five feet of a lot line abutting a residential use. • Rooftop equipment, structures, and improvements may exceed the maximum building height when authorized pursuant to LAMC Section 12.21.1.B.3(a) of Chapter 1 so long as it is screened from public view using non-reflective materials or otherwise made compatible with the overall design of the building.				
 2. Transition to Residential or School: For Projects within Parcel Groups B, C, D, and E, new construction on a lot that is designated Commercial or Industrial in the Community Plan that directly abuts or is across an alley from a lot that is designated Residential in the Community Plan shall transition in the following manner: Buildings shall not exceed 30 feet in height for the first 50 feet of lot depth or width as measured from the industrial lot line(s) opposite the lot planned for residential or planned or used for a school. 		□ Yes □ No □ N/A		
B. Building Density & Intensity The minimum and maximum building FAR shall be as a Building Intensity Standards – Floor Area Ratio (FAR) I (CPIO, p. 49). See below. Affordable Housing Incentive Projects are not subject to accordance with Section I-5 of the CPIO (CPIO, p. 10).	Permitted Maximun these FAR minim	ns and Requ	ired Minimums	
Floor Area Ratio (FAR): The following parameters are also required: • For a Project in Parcel Groups A, C, or D, the maximum FAR shall apply where at least 80% of all parking is located below grade onsite or within an off-site shared parking structure or facility located within the TOD and no more than 750 feet from the Project. Otherwise, the baseline FAR shall apply to		□ Yes □ No □ N/A		

							See Pl			Administrative Use Only		
CPIO STA	ANDARE)						oleted b licant)		tandard Met?		taff ments
Projects where any parking is located on-site at or above grade. For off-site parking, prior to building permits being issued, the property owner shall record a covenant committing to the off-site parking. • The residential component of Mixed-Use Projects shall not exceed 75% of the building's total floor area. Table IV-2.1 Summary of Building Intensity Sta Floor Area Ratio (FAR) Permitted Maximums and Required Check the use and parcel group that apply to the prior of the prior o							quired	Minimu				
		neck tr id Indus			cei grou 6 Comm			to the lixed U)% Resi	dential
Parcel Group	Base	Max.	Min.	Base	Max.	Min.	Base	Max.	Min.	Base	Max.	Min.
	1.5:1	2:1	1:1	2:1	3:1	1:1	2:1	3:1	1:1	N	ot Perm	itted
□В	Not	permitt	ed	1.5:1	1.5:1	.5:1	1.5:1	1.5:1	1:1	1.5:1	1.5:1	1:1
	1.5:1	2:1	.5:1	1.5:1,	2:1	.5:1	2:1	3:1	1:1	1.5:1	2:1	1:1
□ D	Not	permitt	ed	2:1	3:1	1:1	2:1	3:1	1.5:1	N	ot Perm	itted
□E	Not permitted			Not Permitted			Not	Permit	ted	3:1	3:1	1:1
C. Building Disposition Lot Coverage Projects shall maintain a minimum lot coverage as follows: Projects in Parcel Groups B, C, and D, that involve the construction of a new building, shall provide a minimum lot coverage of 30%. Projects in Parcel Group A that involve the construction of a new building shall provide a minimum lot coverage of 50%, except as provided below. Projects in Parcel Group A that involve the construction of a new building shall provide a minimum lot coverage of 30% when at least 20% of the lot is devoted to open space. The open space shall be						e] Yes] No] N/A		

CPIO STANDARD	See Plan Sheet (Completed by	Administrative Use Only		
	Applicant)		Staff mments	
located no more than 3 feet above or below the adjacent sidewalk grade and shall be designed to enhance linkages from the Mass Transit Station to nearby public spaces and Pedestrian Amenities. A covenant shall be required to ensure that the open space remains accessible and open to the public at all times that mass transit service is available. • Lot coverage shall be the cumulative total of the Building Footprint of all buildings on the lot.				
D. Building Design In addition to any regulations set forth by the underlying regulations shall apply to Parcel Groups A, B, C, and D		ИС, the following	design	
 1. Sidewalk Frontage: The maximum setback for the Primary Frontage from the sidewalk shall be 2 feet. If the street facing façade is accessible to the public, the maximum Primary Frontage setback from the sidewalk may be exceeded by up to 20 feet along any portion of a lot line that abut any Pedestrian Amenities incorporated into the Project. The maximum Primary Frontage setback shall not apply to those portions of the Primary Frontage where driveways are required. The maximum Primary Frontage setback may be waived when necessary to preserve a Designated or Eligible Historic Resource, or a Character Defining Element of the façade consistent with CPIO Subsection I-6.C.6. 		□ Yes □ No □ N/A		
 2. Corner Building Frontages: All street facing facades for a building on a corner lot shall comply with the Primary Frontage requirements listed in Building Design. Sidewalk Frontage, above. 		□ Yes □ No □ N/A		

	See Plan Sheet	Administrative Use Only		
CPIO STANDARD	(Completed by Applicant)	Standard Met?	Staff Comments	
 For Mixed-Use buildings on a corner lot, no setback requirements, other than those in Subsection 1, above, shall apply to any portion of a building frontage used for residential uses. 				
3. Building Façade Articulation: Building façades of large Projects shall be broken into a series of appropriately scaled buildings or recessed Pedestrian Amenities areas such that ground floor elevations do not exceed more than 250 feet in length.		□ Yes □ No □ N/A		
 4. Pedestrian-Oriented Ground Floor: For Projects with new construction or a change of use, the ground floor of the Primary Frontage shall incorporate public interior spaces (such as public access areas, lobbies, or spaces used for Commercial Uses or Community Facilities) and be designed in the following manner: Public interior spaces shall face the street. Pedestrian entrances shall be no more than 3 feet above or below the grade of the abutting public sidewalk and shall face the Primary Frontage street. The façade shall have a minimum of 30% clear and non-reflective storefront glazing, except for Commercial or Mixed-Use Projects, which shall have a minimum of 50% clear and non-reflective storefront glazing. For Commercial or Mixed-Use Projects, the ground floor of the public interior space shall be: A minimum of 75% of the length of the Primary Frontage, excluding areas used for vehicular access. A minimum depth of 25 feet or, the total depth of the building, whichever is less. 		□ Yes □ No □ N/A		
5. Residential – Detached Single- and Two- Family Dwellings: All single- and two-family dwellings, including		☐ Yes ☐ No ☐ N/A		

	See Plan Sheet	Administrative Use Only		
CPIO STANDARD	(Completed by Applicant)	Standard Met?	Staff Comments	
Small Lot Subdivisions, as authorized by LAMC Section 12.22 C.27 of Chapter 1, shall have 0 side yard setbacks with abutting or shared common walls, as permitted by the Building Code.				
E. Parking In addition to any regulations set forth by the underlying regulations shall apply:	g zone and the LAM	IC, the follov	ving parking	
 1. Reductions for Required On-site Parking: a. Is the Project a Restoration or Rehabilitation Project of a Designated Historic Resource or Eligible Historic Resource? Yes - exempt from all off-street parking requirements provided that it does not include an addition of more than 500 square feet or involve a demolition of more than 10% of the original building envelope. No N/A 				
 b. Does the Restoration or Rehabilitation Project of a Designated Historic Resource or Eligible Historic Resource include a demolition or addition that is in excess of the limits listed in the preceding bullet point above, or involves the preservation of the Character Defining Elements of the façade consistent with CPIO Subsection I-6.C.6.? Yes - may reduce the required parking by 25%. No No N/A c. Does the Project include a new use or change of use to a Full-Service Grocery Store use or 		□ Yes □ No □ N/A		
of use to a Full-Service Grocery Store use or Community Facilities?				

	See Plan Sheet	Administra	ative Use Only
CPIO STANDARD	(Completed by Applicant)	Standard Met?	Staff Comments
 Yes - may reduce the required parking by 25%. Projects obtaining parking reductions under this subsection shall record a covenant guaranteeing the Full- Service Grocery Store use or Community Facilities use in connection with the reduced parking requirement. No N/A d. For projects within Subarea B, is the Project located abutting or directly across the street from a Mass Transit Station? Yes – The maximum parking allowed is 50% of the required parking in the LAMC for the underlying zone district. No N/A 			

							See Plan Sheet		Administrative Use Only			
CPIO STANDARD (Completed by Applicant)							Standa Met?	rd Sta Comm				
	Table IV-2.2 Summary of Vehicular Parking Standards Permitted Parking Reductions and Parking Maximums ¹ Check the use and parcel group that apply to the project below.											
☐ Limited ☐ Hybrid ☐ 100% ☐ M								d Use	□ 100	0%		
	Indus	trial	Indus		Comme				Reside	ential		
Parcel	Reduction	Max.	Reduction		Reduction	Max.	Reductio		Reduction	Max.		
Group	(%)	(%)	(%)	(%)	(%)	(%)	(%)	(%)	(%)	(%)		
	25	90	50	90	50	90	N/A	N/A	25	90		
□В	N/A	N/A	50	90	50	90	N/A	N/A	N/A	N/A		
	25	90	50	90	50	90	N/A	N/A	25	90		
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
□ E	N/A	N/A	N/A	N/A	N/A	N/A	50	100	N/A	N/A		
 E N/A N/A N/A N/A N/A N/A N/A 2. Parking Location and Access: Projects are encouraged but not required to substantially conform to the landscaping design guidelines in Appendix C or D, as applicable, and the Community Plan Commercial Area Design Guidelines. Projects shall comply with the following parking design regulations: Surface parking areas shall not be located between the property line and any building façade facing a street. A minimum of 10% of the total area of the surface parking lot shall be landscaped. It shall have at least one shade tree for every four uncovered parking spaces dispersed within the parking area so as to shade the uncovered, unroofed surface parking area. A minimum of half of the trees planted should be 								□ Yes □ No □ N/A				

¹ The Reduction column in the table indicates the minimum amount of parking required for a Project with the identified land use type in that Parcel Group row as calculated by multiplying the number in the cell as a percentage against the amount of parking required by the underlying zoning in the LAMC. The Maximum column indicates the maximum amount of parking that is allowed for a Project with the identified land use type in that Parcel Group row as calculated by multiplying the number in the cell as a percentage against the parking required for the underlying zoning in the LAMC. For example, if the LAMC required a project to have 100 parking spaces and the project is for a Limited Industrial use and is located in Parcel Group A, under the CPIO District, the project would be required to have a minimum of 75 spaces (100 – (100 x 25%)) and have a maximum of 90 spaces (90% x 100).

	See Plan Sheet	Administrative Use Only		
CPIO STANDARD	(Completed by Applicant)	Standard Met?	Staff Comments	
evergreen shade-producing trees of no less than a 24" box tree or 15-gallon tree. These trees can, but are not required, to be one of the following varieties: California Peppers, Magnolia or, Tipu. The trees shall be distributed throughout the parking lot to shade the parking area at maturity. Those surface parking areas that are not located to the rear of the lot behind a building shall provide a 3-foot landscaped buffer, and a 3.5-foot-high solid decorative wall along the property line facing the street or alley and shall contain a 24" box tree or 15-gallon tree every 20 lineal feet. Trees provided within the landscape buffer may also be applied toward the tree requirements of this subsection. Structured or podium parking located at the ground floor level of Commercial and Mixed-Use buildings shall be buffered from view, including through the use of public interior spaces pursuant to the Pedestrian-Oriented Ground Floor subsection in Building Design. Structured or podium parking located at the ground floor level that is not buffered from view through Commercial, Mixed-Use uses or other public interior spaces, shall be screened by a minimum 3-foot-wide landscaped buffer that conforms to the following standards: The buffer shall be landscaped with one of the following: 24" box trees or 15-gallon trees, not less than 10 feet in height at the time of planting, planted at a ratio of one for every 20 lineal feet; or Ground cover with a minimum height of 3 feet at maturity planted over the entire landscaped setback; or				

	See Plan Sheet	Administrative Use Only		
CPIO STANDARD (Compl Appli		Standard Met?	Staff Comments	
similar vegetation planted over in the landscaped setback and capable of covering or screening the length of the wall of the podium parking up to a height of at least 9 feet. O An automatic irrigation system shall be installed within the landscaped buffer. Parking structures located below grade may occupy the entire footprint of the site. Access driveways shall be taken from alleys or side-streets when present. Driveway widths shall not exceed 30 feet, or the minimum allowed by the Los Angeles Department of Transportation, whichever is less. Multiple driveways providing access to the same project shall be a minimum of 200 feet apart from each other.				

Table IV-1 La Brea/Farmdale TOD Subarea Use Regulations						
Use	Regulation	Applicable Location	Exemptions/ Clarifications			
Off-Site Alcohol Sales	In addition to compliance with the South Los Angeles Alcohol Sales Specific Plan, not more than one establishment is permitted within a ½ mile (2640 linear foot) radius of another Off-Site Alcohol Sales use ¹	Parcel Groups A, B, C, and D	 Full-Service Grocery Stores shall be exempt. Convenience Food Stores and other Off- Site Alcohol Sales establishments shall be exempt provided that they maintain the following dedicated sales floor area percentages enforceable by a covenant: No more than 5% devoted to alcoholic beverage products; and More than 20% devoted to the sale of fresh produce, meat, cheese, 			

Table IV-1 La Brea/Farmdale TOD Subarea Use Regulations				
Use	Regulation	Applicable Location	Exemptions/ Clarifications	
			 or other perishable food Sales floor area, includes, but is not limited to, shelving, refrigerators, and display cases 	
	Prohibited	Parcel Group E		
Automotive Uses	Prohibited	All Parcel Groups	Multiple Automotive Uses or accessory automotive uses are allowed when combined within the same lot or parcel of an existing Automotive Use	
Bail Bonds	Prohibited	All Parcel Groups		
100% Commercial	Prohibited	Parcel Group E		
Free-Standing Fast- Food	Except where prohibited, not more than one establishment is permitted within a 1/2 mile (2640 linear foot) radius of another Free-Standing Fast-Food Establishment use. ¹	Parcel Groups A, B, C, and D	 Applies only to Free-Standing Fast-Food Establishments, with or without drive- through service Expansion or replacement of existing uses shall be exempt 	
Establishment	Prohibited	Parcel Group E, or in any location directly adjacent, across a street, alley, or intersection from a public school.	'Public school' shall include any elementary, middle, or high school, whether a public, a charter, or a magnet school	
Gun and Pawn Shops	Prohibited	All Parcel Groups	Includes storage of guns or pawned items to be sold, rented or otherwise relocated for sale.	
Hybrid Industrial Use	Prohibited	Parcel Groups B, D, & E		
Motels	Not more than one establishment is permitted within a ½ mile (2640 linear foot) radius of another Motels use ¹	All Parcel Groups		
	Prohibited	Parcel Group E		

Table IV-1 La Brea/Farmdale TOD Subarea Use Regulations					
Use	Regulation	Applicable Location	Exemptions/ Clarifications		
100% Residential	Prohibited	Parcel Groups A, and D			
Payday Lenders and/or Check Cashing Facilities	Prohibited	All Parcel Groups			
Recycling Collection or Buyback Centers	Prohibited	All Parcel Groups			
Storage Building for Household Goods	Not more than one establishment is permitted within a ½ mile (2640 linear foot) radius of another Storage Building for Household Goods use ¹	Parcel Groups A, B, C, and D	Expansion of existing uses shall be limited to a total FAR of 1.5:1		
	Prohibited	Parcel Group E			
Swap Meets	Prohibited	All Parcel Groups	Applies to indoor and outdoor swap meets		
Tobacco/Cigarette Shops (Wholesale or Discount)	Not more than one establishment is permitted within a ½ mile (2640 linear foot) radius of another Tobacco/Cigarette Shops use ¹	Parcel Groups A, B, C, and D	Includes Smoke Shops		
	Prohibited	Parcel Group E			

¹ Distance shall be measured from the center point of the front lot line of the subject parcel to the nearest property line of any parcel containing the same use.

Appendix A: CPIO Streetscape, Mobility and Open Space Provision²

TOD Subarea Open Space Guidelines		See Plan Sheet (Completed by	Administrative Use Only		
	Applicant)		Yes	No	N/A
Brea	following open space guidelines are applicable to the La /Farmdale TOD Subarea, the Jefferson/La Cienega TOD area, and the Venice/National TOD Subarea:				
a.	Projects on a lot size equal or greater than 15,000 square feet should be developed to maintain at least 20% open space areas as publicly accessible open space.				
b.	In addition to any open space requirements of the LAMC, Projects on lot sizes less than 15,000 square feet should develop and maintain open space areas as usable outdoor space accessible to the general public as well as to the residents and employees of a property.				
C.	Public alleyways, paseos, plazas, or new streets that are added to a project site may contribute to the minimum 20% open space requirement.				
d.	Paseos should be designed to be at least 20 feet wide or as required by LAMC to accommodate fire truck and emergency vehicle access.				
e.	Open space generated pursuant to La Brea/Farmdale TOD Subarea (CPIO, Chapter IV), Jefferson/La Cienega TOD Subarea (CPIO, Chapter V), and Hyde Park Industrial Corridor Subarea (CPIO, Chapter VI) contribute to the minimum 20% open space requirement.				
f.	Open space should generally be located internal to sites, accessible from corridors via mid-block passages or paseos, located no more than three feet above or below				

² The Open Space and Streetscape Guidelines meet the intent of the West Adams-Baldwin Hills-Leimert Park Community Plan and the Mobility Element of the General Plan. None of the individual guidelines included in this Appendix A are mandatory or required in and of themselves as part of Administrative Review. These guidelines should be used by decisionmakers in the review and approval of discretionary zoning approvals within the CPIO District boundaries that require findings related to neighborhood compatibility, the degradation or benefit of the project to surrounding properties and the community, and conformity with the intent and purpose of the Community Plan (including, but not limited to, Project Adjustments, Project Exceptions, and a Conditional Use Permit under LAMC Section 12.24 of Chapter 1). These guidelines are in addition to any other applicable design guidelines

Appendix A: CPIO Streetscape, Mobility and Open Space Provision²
To be completed by the applicant and subsequently verified by Project Planners during review.

TOD Subarea Open Space Guidelines	See Plan Sheet (Completed by	Administrative Use Only		
• •	Applicant)	Yes	No	N/A
the adjacent sidewalk grade, and designed to facilitate linkage from the Mass Transit Station to nearby public spaces and Pedestrian Amenities.				
g. Create mid-block connections through the length and width of the block to connect the Light Rail Transit to adjacent streets and destinations.				
 Design commercial, retail, or existing buildings to incorporate parking above or below the ground floor in order to ensure a pedestrian friendly public realm at ground level. 				
 Provide a clear hierarchy of common open spaces distinguished by design and function to create a connected public realm conducive to both active and passive uses. 				
j. Plant trees in paseos to emphasize their visual impact and provide wider paseos, up to 30 feet, to provide ample light for trees to grow.				
TOD Subarea Open Space Access and Linkages Concepts (refer to Appendix A-1)				
TOD Subarea Streetscape and Mobility Plan Provisions (refer to Appendix A-3)				

Appendix B: CPIO Environmental Standards – New Construction or Major Remodels Only To be completed by the applicant and subsequently verified by Project Planners during review.

E	Environmental Standards	See Plan Sheet (Completed by		ninistra se On	
	(CPIO, pp. 107 – 113)	Applicant)	Yes	No	N/A
Aesthetics	AE1: Setbacks/Stepbacks AE2: Lighting AE3: Glare				
Air Quality	AQ1: Emission Control During Construction				
Biological Resources	BR1: Bird Nesting BR2: LA City Tree Preservation Ordinance				
Cultural Resources	CR1: HCM Review CR2: HPOZ Review CR3: SurveyLA Review CR4: Cultural Resource Record Search CR5: On-Site Cultural Resource Removal CR6: Archeologist Inspection/Examination CR7: Archeologist Course of Action CR8: Cultural Materials Scientific Analysis CR9: Paleontologist Inspection/Examination CR10: Human Remains Notifications				
Greenhouse Gas Emissions	GHG1: GHG Reduction Measures				
Hazards and Hazardous Materials	HM1: Phase 1 ESA				
Noise and Vibration	N1: Haul Route Management N2: HCM Adjacent Vibration Control Plan N3: Noise Study				
Public Services	PS1: LAPD Crime Prevention				

Administrative Review Comments Page

Please insert checklist standard item number and comments, as needed.

16	No above-grade parking structures present
35	Project site is not within 500 feet of I-210

Comment on Checklist Standard

The following section shall be completed by Project Planning staff after review of submitted plans:

Planning Signature	Phone Number
Print Name	Date