



Colorado Boulevard Specific Plan

Effective August 9, 1992

Filing for a Specific Plan Project Compliance Case

Start by reviewing the appropriate regulations, which are available online at: <http://planning.lacity.org/>
Go to *Plans & Policies* → *Plan Overlays* → *Specific Plans (SP)* (Click on *See Full List*) → Colorado Boulevard
Required forms for filing are available at: <http://planning.lacity.org/>
Go to *Project Review* → *Forms*

You may also contact the LA City Planning Department to get a copy of the Specific Plan; see contact info on the next page. Please read the following instructions carefully so your Specific Plan Project Compliance case may be processed without delay. Missing or incomplete materials may cause a case to be continued. If a **consultation** is needed regarding design criteria and required submittal package, or **when you are ready to file**, contact City Planning staff to obtain a signed [Geographic Project Planning Referral Form](#) (see contact info on the next page). These instructions apply to work that is defined as the following:

Project: The construction, erection, addition to or structural alteration of any building or structure or a change of use on a lot located in whole or in part within the Specific Plan area. A Project does not include interior remodeling of a building which does not increase the floor area. These standards apply to all properties located in Sub Area I, Sub Area II, and Sub Area III.

Please submit **three (3) collated copies of all plans, minimum 11 x 17 size, and one (1) 24"x36"** for all Specific Plan Project Compliance appointment filings with planners at the [Development Services Centers](#). If Project is for new construction, submit one (1) 24"x36" plan in addition to the number of copies above. Plans must be fully dimensioned and drawn to scale, this includes all new and proposed signage submittals.

- Photos of existing condition
- Plot Plan/Survey of existing condition
- Plot Plan to show the proposed location of windows, doors, and parking access and relationship of these items to the configuration of the front façade and the property line, as well as the location of trash/recycling. For single family homes, paved areas/hardscape needs also to be shown.
- Elevation drawing showing dimensions
- Material specifications (manufacturer's spec sheet) or samples
- Exterior surface wall treatments, and/or roofing materials if being affected by the proposed project
- Floor Plans
- Window/door schedule showing graphic depiction of architectural design elements including proposed location, dimensions, and materials to be installed
- Color renderings
- Department of City Planning Application Form
- Geographic Project Planning Referral Form, signed by Project Planner
- Findings/Justifications. Please provide responses to the two (2) Findings/Justifications required in order to approve an application for a Specific Plan Project Compliance stated in the LAMC Section 13B.4.2. of Chapter 1A.
- Notice of Public Hearing/Posting/Determination Mailing. See Section 13.B.4.2. (Project Compliance) and Section 13.B.4.3. (Project Compliance with Design Review Board) of Chapter 1A. Not all Projects require hearings.
 - See the next page for Council District and Certified Neighborhood Council information.
 - Refer to Mailing Procedures Form on the website shown above for instructions on how to prepare labels.
 - Refer to Posting Form for instructions on project site posting requirements.
- Neighborhood Council (NC) packet - a copy of all the case file materials in a pre-paid, open envelope addressed to the appropriate NC. See the next page for Neighborhood Council information.
- *More detail may be required for historic buildings to determine any impact on historic features.*

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Contacts:

<p>Department of City Planning Development Services Centers (DSC)</p> <p>Metro/Downtown DSC 201 N. Figueroa Street, 4th Floor Los Angeles, CA 90012 (213) 482-7077 planning.figcounter@lacity.org</p> <p>Van Nuys DSC 6262 Van Nuys Boulevard, Suite 251 Van Nuys, CA 91401 (818) 374-5050 planning.mbc2@lacity.org</p> <p>South Los Angeles DSC 8475 S. Vermont Avenue, 1st Floor Los Angeles, CA 90044 planning.southla@lacity.org Phone number (to be determined)</p> <p>West Los Angeles DSC 1828 Sawtelle Boulevard, 2nd Floor West Los Angeles, CA 90025 (310) 231-2598 planning.westla@lacity.org</p> <p>Please click here for additional DSC information.</p>	<p>Department of City Planning Central Project Planning Division 200 N. Spring Street, Room 621 Los Angeles, CA 90012 (213) 978-1160 – main number</p>	<p>Project Planner: Linda Lou Linda.Lou@lacity.org (213) 978-1473</p>
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Council District information

CD 14: 200 N. Spring Street Room 425, Los Angeles, CA 90012
 (213) 473-7014

Neighborhood Council information

Eagle Rock NC, PO Box 41652, Los Angeles, CA 90041