Home-Sharing
Regular Home-Sharing (RHS) Eligibility Checklist

LOS ANGELES CITY PLANNING

	MAY BE ELIGIBLE	MAY NOT BE ELIGIBLE
Is the property your primary residence?	☐ Yes	☐ No Home-Sharing is only allowed in an applicant's primary residence.
Is the primary residence an approved residential use established by the Los Angeles Department of Building and Safety (LADBS)?	☐ Yes	☐ No Home-Sharing is not allowed in a structure that is not approved for residential use by LADBS.
Is the primary residence located in a zone wherein residential uses are permitted by right?	☐ Yes	☐ No Home-Sharing is not allowed on parcels located in zones where residential use is not permitted by right.
Do you have a valid California state-issued Identification Card (ID) or Driver's License?	☐ Yes	☐ No Only a California state-issued Identification Card or Driver's License will be accepted.
Does the address on your California state-issued ID or Driver's License match the property you are attempting to register?	☐ Yes	☐ No The address on your California ID/ Driver's License must match your primary residence address.
Do you have two acceptable proof of primary residency documents?	☐ Yes	☐ No Applicants must submit a total of two primary residency documents when applying for Home-Sharing.
Are you the property owner of the primary residence? If you are not the owner, do you have Property Owner Authorization to Conduct Home-Sharing completed by the property owner?	☐ I am the owner of the primary residence - Mark yourself as the **OWNER** in the application. ☐ I am a tenant of the primary residence and have permission by the property owner - Mark yourself as the **TENANT** in the application.	☐ **I am not the owner of the primary residence and I do not have permission to Home-Share the primary residence by the property owner.** If you are a tenant and would like to participate in Home-Sharing you must get approval from the property owner.

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Are you applying to Home-Share an Accessory Dwelling Unit (ADU) that is your Primary Residence?	☐ Yes - Mark **YES** to ADU on application. ☐ No, I am not applying for an ADU - Mark **NO** to ADU on application.	☐ No, I am applying for an ADU that is not my primary residence. Home-Sharing is only allowed in an applicant's primary residence.
Is the primary residence subject to the Rent Stabilization Ordinance (RSO), a Low Income Restriction or the Ellis Act? You may refer to ZIMAS under the "Housing" tab to determine the status of your property.	☐ No ☐ Please note that ZIMAS records may not always be up-to-date, so a Letter of Determination (LOD) may be requested during an application review.	☐ Yes If you believe this is an error you may provide a **LOD** from the Los Angeles Housing Department (LAHD) detailing the status of the property to your application.
Do you and/or your primary residence have any open or pending citations and/or violations? To determine whether any Home-Sharing citations are open or pending, Applicants should refer to the Home-Sharing Records Portal and contact the appropriate City enforcement agencies directly using the City Directory. For information on other types of citations, please reach out to the appropriate City enforcement agency using the City Directory.	☐ No	☐ Yes Home-Sharing is not allowed on a property or by any Host with open or pending citation(s) and/or violations. City records must show that the open/pending citation/ violation has been resolved and is considered closed.
Is the primary residence on the Property Owner Prohibited List from Home-Sharing?	☐ No	☐ Yes The property owner must provide the Property Owner Revocation of Previous Prohibition document via email planning.home-sharing@lacity.org to revoke the Home-Sharing prohibition.
Is the Host prohibited from Home-Sharing due to a Suspension or Revocation?	☐ No	☐ Yes Applicants prohibited from participating in Home-Sharing due to a Suspension or Revocation are not eligible for Home-Sharing.

Home-Sharing
Extended Home-Sharing (EHS) Eligibility Checklist

	MAY BE ELIGIBLE	MAY NOT BE ELIGIBLE
Do you meet all the qualifications on the Regular Home-Sharing (RHS) Eligibility Checklist?	☐ Yes	☐ No
Do you have an active RHS Registration?	☐ Yes	☐ No You will need to apply for a RHS registration or renew your previous RHS registration.
Have you and/or your primary residence been issued more than one citation within the last 3 years?	☐ No, myself and/or my primary residence have not received more than 1 citation within the last 3 years.	☐ Yes, myself and/or my primary residence have received more than 1 citation within the last 3 years. You may not be eligible for a ministerial review of an EHS application. Please email planning.home-sharing@lacity.org for more information regarding a discretionary review.
Have you maintained a valid RHS registration number for at least 6 months?	☐ Yes	☐ No Provide a **Home-Sharing Records Worksheet** showing evidence of 60 days booked under the current registration period.
Have you obtained a Business Tax Registration Certificate (BTRC) through the City of Los Angeles Office of Finance? To register and obtain a certificate, please visit the Office of Finance website.	☐ Yes	☐ No All Hosts must comply with the Transient Occupancy Tax (TOT) requirements set forth in Section 1.7 of the L.A. Municipal Code (LAMC).

Home-Sharing
Regular Home-Sharing (RHS) Renewal Eligibility Checklist

	MAY BE ELIGIBLE	MAY NOT BE ELIGIBLE
Do you meet all the qualifications on the Regular Home-Sharing (RHS) Eligibility Checklist?	☐ Yes	☐ No
Is the application for a RHS renewal?	☐ Yes Hosts must complete a **Home-Sharing Records Worksheet** showing all bookings made during the registration year. A Home-Sharing Records Worksheet is not required for any listing on a hosting platform with a valid Platform Agreement with the City.	☐ No Please refer to the appropriate eligibility checklist for more information.
Have you paid your Per-Night Fees (PNF) for all your hosted nights? Hosts using a Hosting Platform without a **Platform Agreement** with the City must remit the per-night fee to the City themselves.	☐ Yes, I have remitted the PNF to the City myself. ☐ Yes, the Hosting Platform remitted the PNF to the City on my behalf.	☐ No All Hosts must report their PNF using the **Home-Sharing Application and Registration Portal (HARP)**.
Have you obtained a Business Tax Registration Certificate (BTRC) through the City of Los Angeles Office of Finance? To register and obtain a certificate, please visit the Office of Finance website.	☐ Yes	☐ No All Hosts must comply with the Transient Occupancy Tax (TOT) requirements set forth in Section 1.7 of the L.A. Municipal Code.

Home-Sharing
Extended Home-Sharing (EHS) Renewal Eligibility Checklist

	MAY BE ELIGIBLE	MAY NOT BE ELIGIBLE
Do you meet all the qualifications on the Extended Home-Sharing (EHS) Eligibility Checklist?	☐ Yes	☐ No You may not be eligible for an EHS Renewal.
Is the application for an EHS renewal?	☐ Yes Hosts must complete a **Home-Sharing Records Worksheet** showing all bookings made during the registration year. A Home-Sharing Records Worksheet is not required for any listing on a hosting platform with a valid Platform Agreement with the City.	☐ No Please refer to the appropriate eligibility checklist for more information.
Have you paid your Per-Night Fees (PNF) for all your hosted nights? Hosts using a Hosting Platform without a **Platform Agreement** with the City must remit the per-night fee to the City themselves.	☐ Yes, I have remitted the PNF to the City myself. ☐ Yes, the Hosting Platform remitted the PNF to the City on my behalf.	☐ No, I have not reported and paid all my PNF for my non-Airbnb bookings. All hosts must report their PNF using the **Home-Sharing Application and Registration Portal (HARP)**.
Have you obtained a Business Tax Registration Certificate (BTRC) through the City of Los Angeles Office of Finance? To register and obtain a certificate, please visit the Office of Finance website.	☐ Yes	☐ No All hosts must comply with the Transient Occupancy Tax requirements set forth in Section 1.7 of the L.A. Municipal Code (LAMC).