

**DEPARTMENT OF
CITY PLANNING**

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September 7, 2022

Property Owner

St. Mark's Fifth Street Partners
C/O Skid Row Housing Trust
1317 E. 7th Street
Los Angeles, CA 90021

**Case
Numbers:**

CPC-2017-324-GPAJ-VZCJ-HD-
SPR and ENV-2017-325-EIR

**Project
Location:**

609 – 623 East 5th Street

Representative

Jim Ries
Craig Lawson & Co., LLC
3221 Hutchison Avenue
Suite D
Los Angeles, CA 90034

**Community
Plan Area:**

Central City

**Council
District:**

14 – de León

CASE WITHDRAWAL CONFIRMATION

The Los Angeles Department of City Planning has received your letter, dated August 23, 2022 requesting the withdrawal of the above referenced cases from further processing. Accordingly, the Director of Planning hereby terminates all proceedings relative to the case numbers listed above.

You may be entitled to a refund which will be assessed based on the status of the cases in accordance with the Department's refund policy. Any portion of your filing fee, if available for refund, is subject to submittal, review and approval of a refund claim application. You may access the refund claim form from the City Clerk's website at:

<https://clerk.lacity.org/clerk-services/cps/file-claim>

Once you have completed your Refund Claim Form and filed with the City Clerk, your refund claim will be reviewed and processed by the City.

The claim package filed at the City Clerk should include the following three (3) documents:

- Claim for Refund form;
- Withdraw/Termination Confirmation Letter; and
- Processed Application Invoice for the associated refund claim.

CPC-2017-324-GPAJ-VZCJ-HD-SPR and ENV-2017-325-EIR
Case Withdrawal Confirmation
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Should you wish to respond to this matter, you may contact William Lamborn at (213) 847-3637 or via email at William.lamborn@lacity.org.

Sincerely,



WILLIAM LAMBORN
Senior City Planner
Major Projects